

# Cleaning Checklist

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## DAILY

- Make the bed
- Wipe down kitchen counters
- Clean dishes
- Vacuum high-traffic areas
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## WEEKLY

- Run the dishwasher
- Clean the bathrooms
- Take out trash/recycling
- Laundry
- Swiffer/mop the floor
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## MONTHLY

- Clean coffee pot
- Clean vacuum filter
- Replace air filters
- Steam clean carpet
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## QUARTERLY

- Wash windows
- Dust light fixtures & ceiling fans
- Organize closets and drawers
- Deep clean kitchen appliances
- Clean the washing machine
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